



2025 Community Grant Application

Mission, Vision and Values Statement:

Our Mission:

MaineHealth is a not-for-profit health system dedicated to improving the health of our patients and communities by providing high-quality affordable care, educating tomorrow's caregivers, and researching better ways to provide care.

Our Vision:

Working together so our communities are the healthiest in America.

Our Values:

Wherever and whenever you interact with MaineHealth, you can expect our team members to embody the following values in action: Patient Centered, Respect, Integrity, Excellence, Ownership and Innovation

Funding Guidelines

- Funding awards are limited to non-profit 501(c)(3) organizations based in or benefiting healthcare initiatives in the MaineHealth Stephens Hospital service area.
- Individuals wishing to apply for funds must do so under the sponsorship of the 501(c)(3) organization.
- Funding of programs that require start-up operations will be based upon an evaluation of compliance to the mission, funding purposes, and benefit to the involved constituents and will be supported by an estimated budget, projected funding period, anticipated outcomes and measurable operational benchmarks.

Primary Funding Considerations

MaineHealth Stephens Hospital will consider funding requests for healthcare related activities consistent with its mission. Primary consideration will be given to those projects or programs that:

- demonstrate a clear relationship to the MaineHealth Stephens Hospital 's mission
- demonstrate a direct relationship and benefit to health care in the immediate service area of MaineHealth Stephens Hospital
- are innovative in approach or outcome
- document receipt of matching gifts or additional funding from other sources.
- demonstrate benefit to the community for the resources invested, e.g., resources used compared with numbers of individuals reached or degree of improvement produced
- promote collaboration among organizations without duplicating services/activities
- enhance or improve project self-sufficiency

If a new proposal and one requesting repeat funding are deemed of equal value and interest within a funding cycle, applicants are advised that MaineHealth Stephens Hospital may be inclined to use its limited funds for the new initiative.

Non-Eligible Funding Requests:

MaineHealth Stephens Hospital generally will not consider funding projects or programs that:

- lack sponsorship by or benefit to a non-profit organization outside of the MaineHealth Stephens Hospital service area.
- are normally the responsibility of a public or governmental agency

Funding Awards:

Funding may be provided in the form of:

- direct project, program, or service support
- capital contributions
- pledges that require matching contributions from other funding sources

Reporting Requirements:

Successful applicants will be required to provide a written report to MaineHealth Stephens Hospital within a month of completion of the project. Reports need not be lengthy but should cite information such as the numbers and types of participants reached, summary of event assessments, the status of ongoing projects, and how well the project met components of the MaineHealth Stephens Hospital mission. A brief financial summary that illustrates MaineHealth Stephens Hospital's contribution as well as the overall status of the project is required of all grantees. Other specific requirements may be articulated at the time a grant is awarded.

Funding Cycles, Application Process and Deadlines:

Questions concerning project concepts, application processes or format may be addressed to Abbie Graiver, Director of Communications and Public Affairs, at MaineHealth Stephens Hospital at 744-6049 or abbie.graiver@mainehealth.org. Unless otherwise agreed upon, applications are limited to six (6) or fewer pages describing the project or program and must address in order each of the items listed below:

I.

- Project name
- Requesting organization name and address
- Contact person, telephone number, email address
- Funding requested from MaineHealth Stephens Hospital and total funding sought
- Proposed funding period and duration of the project
- Identification of other funding requests and their status
- Executive summary of the project
- Description of the problem or need the project or program will resolve
- Identification of the component(s) of the MaineHealth Stephens Hospital Mission the project will address and a description of how it will do so
- Plan for evaluating project success including measurable objectives and timetable
- Plan for continuing the project or program once MaineHealth Stephens Hospital funding ends
- Project budget and brief budget narrative, including income sources and expenditures. Please identify the requesting organization's financial commitment to the project.

II. The following attachments must be included for your application to be considered complete for review by the committee:

- Abbreviated resume for the individual applying for funds noting his/her connection with the project
- Copy of 501(c) (3) Status
- Brief description of the requesting organization, including mission statement
- Summary of financial statements for the prior two years
- Letter of support from each organization to be involved in the project specifying the ways in which the entity will provide support/assistance

III. Application Deadlines

Application Deadline: December 31, 2025

Postmarked by: December 31, 2025

Please direct applications to:

MaineHealth Stephens Hospital
Attention: Abbie Graiver, Director of Communications and Public Affairs
181 Main Street
Norway, ME 04268